



**QUALITY REQUIREMENTS FOR THE  
SUPPLY**

**M. RQF**

Revision

02


Date

24.07.2020

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<b>R1</b>	<p><b>Supply</b> The material (or service) must be delivered with a transport document indicating the date, the order number, part number with its level of revision, the precise specification of the product (on the transport document must be specified the number of casting object of delivery); the certificate of conformity of the material; copy of any certificates of conformity issued by the suppliers for external treatments.</p>
<b>R2</b>	<p><b>Documented information</b> Please make available to your computer archives the data of testing of the material produced, traceable by unique number. All records made, working and control documents issued must not be sent to RADIA but must be kept in your paper or computer archives in order to make them available for review by RADIA, its customers and the relevant authorities, in accordance with the contract or mandatory requirements. Retention times required for registrations are 10 years less than different specific RADIA requests communicated from time to time</p>
<b>R3</b>	<p><b>Configuration Management</b> Establish and maintain a configuration management process in order to ensure that all changes made to the product are reflected in the technical and product documentation, production process parameter settings (heat treatment and in / test instruments operations). This requirement is satisfied through the attribution of the index of revision of the technical drawing on all the documentary/ operational media mentioned above.</p>
<b>R4</b>	<p><b>Notification of Changes</b> The supplier must notify RADIA Srl of any transfer of processing relevant to the order from one processing site to another, transfer of machining parts to sub-supplier or change sub-supplier. The supplier is required to monitor any heat treatment and coating processes, both internally and externally. Appropriate operational arrangements should therefore be made to monitor these processes in relation to the qualification of the staff involved, the definition of process parameters and the approval of the equipment used. In the case of processes outsourced, these requirements shall be transferred to the subcontractors selected.</p>
<b>R5</b>	<p><b>Obsolescence</b> The supplier, where applicable, must communicate to RADIA Srl in writing and without delay any obsolescence problems, actual or potential, that concern the product or its material, identifying them from time to time; such communication will include complete and accurate details relatively to: (a) problem of identified obsolescence; (b) its impact on the realization of the product; (c) eventual actions to undertake in order to minimize the problem (included the relative cost).</p>
<b>R6</b>	<p><b>Certification of special processes</b> For each delivery must be issued a certificate certifying that the special process performed complies with the requirements drawing, specification and purchase order. The certification shall contain the signature of the authorised representative of the supplier.</p>
<b>R7</b>	<p><b>Packaging and Handling</b> The product intended for RADIA Srl must be handled and packed in such a way as to avoid damage during handling and transport. The packaging must be designed to ensure that the goods are adequately protected until their final destination.</p>
<b>R8</b>	<p><b>Counterfeit parts</b> The Supplier must guarantee that counterfeit Parts will not be supplied to RADIA Srl and must guarantee that only new, unused, authentic, genuine and legitimate elements will constitute the parts of the supplies supplied to RADIA srl. The Supplier is responsible for all costs relating to confiscation, removal and replacement. RADIA Srl may in turn notify and distribute counterfeit goods to local or international government authorities for any investigation and RADIA Srl reserves the right to suspend payments pending the results of such investigations.</p>
<b>R9</b>	<p><b>Right of access</b> RADIA Srl reserves the right to examine the methods of inspection and testing at the supplier's factory.</p>

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	The right of access must be extended to our Customers and to representatives of government authorities and agencies.
<b>R10</b>	<b>Personnel awareness</b> The supplier shall train and sensitize its involved staff about the importance and impact on compliance of the product or service in order to prevent counterfeit parts or foreign objects (FODs) from endangering the integrity of the product supplied; their contribution to product safety and the importance of ethical behaviour. During any inspections, RADIA Srl may ask for documented information attesting to the training of the personnel regarding the aforementioned points.
<b>R11</b>	<b>Special requirements, critical elements, key features</b> The supplier shall: <ul style="list-style-type: none"> <li>• uniquely identify all technical product data (including process requirements such as machine parameters and any relevant technical data) in relation to specifications, drawings, control instructions with applicable revisions</li> <li>• determine a risk management analysis associated with the product production process by evaluating the product characteristics transferred by Radia Srl in order to be able to guarantee under its responsibility the construction features inherent in the process of realization necessary to obtain the conformity of the product</li> </ul>
<b>R12</b>	<b>Traceability</b> The supplier shall identify by all appropriate means each supply in order to allow traceability
<b>R13</b>	<b>Testing, inspection and verification</b> The supplier shall: <ul style="list-style-type: none"> <li>• determine and record the requirements for testing, inspection and verification. In this context it will have to be indicated the possible use of statistical techniques for the control of the product and of specifications for the acceptance of incoming materials and services by the supplier</li> <li>• determine requirements, inspection/verification points during the production process for samples taken for dimensional records (for example, production method, number, storage conditions) for testing, investigation or audit; ensure availability of registration for all products found to be non-compliant during the manufacturing process</li> </ul>

**Revision 2 dtd 07/04/2021: added lines R11, R12, R13**